



Tuesday 2<sup>nd</sup> March 2021

## **Re: Back to School**

Dear Fairlawn families,

We are so pleased to be welcoming all our children back on **Monday 8<sup>th</sup> March**.

This letter contains important information about the return to school; please take the time to read it.

Please be aware that school is mandatory for all school-aged children. If your child is considered clinically vulnerable, clinically extremely vulnerable, was previously 'shielding', or lives with somebody who was shielding, they are now able to return to school.

As a result of reviewing our risk assessment we can confirm that our arrangements will be the same as they were in December. Please be aware that guidance is frequently changing, so we will keep you updated via our weekly newsletter, or letters home if required.

## **Bubbles and Classroom set up**

- Your child's 'bubble' will be their year group. In the event of a covid case in the bubble the whole year group will self-isolate. This is because due to breakfast club, lunchtimes and after school club in the hall, it may not always be entirely possible for the children to maintain social distancing between year group classes.
- We will do our best to ensure that individuals within a bubble do not mix with members of another bubble.
- Some staff may have to move between bubbles to deliver the curriculum, assist classroom staff, deal with an emergency situation, or to provide cover. In such cases, we will ensure that social distancing is maintained as much as possible and that robust hand washing procedures are in place.
- Desks and chairs will be forward facing from year 1 to 6 and as far apart as possible. Furniture has been removed from certain classes to provide extra space.
- Year 1 upwards will be issued with their own stationery sets; these will not be shared with others.
- Any equipment or resources that are shared with other bubbles will be thoroughly cleaned, or taken out of use for 72 hours, before being used by another bubble.

## **What to bring to school**

- We are asking that children only bring into school what is absolutely necessary for their day. They will need a **named water bottle**, packed lunch (if required) and a coat (weather dependent).
- PE kits are worn to school on PE days which remain the same
- Only send Year 6 children to school with a mobile phone if they walk home on their own.
- If your child has medication to take throughout the day, phone the office and they will advise you on what to do.

### Pick-up and drop-off

- Do not enter the playground when dropping off your child unless they are in reception
- To help keep everyone safe, we ask that you leave the playground as soon as you have collected your child at the end of the day. If using the slope to drop-off, please exit quickly as others will be waiting to come in.
- Please be mindful of social distancing on the slope and on the pavement outside of school.
- We encourage all our adults to wear a mask at drop off and pick up times.
- If you have a dog with you during pick up, please do not enter the site with it.
- If collecting siblings, please do collect at the correct time and wait in the playground until you have collected all of your children. In the morning, siblings can be dropped off together, preferably at the earlier start time but not before 8:45am.

Please see the table below for your start/end time and the entrance/exit you should use.

Year Group	Start time	End time	Start of the day entrance and exit	End of the day entrance and exit.
Reception	9am	3:30pm	Top playground via the vehicle slope	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 1	8:45am	3:15pm	Top of the vehicle slope.	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 2	8:45am	3:20pm	Main gate.	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 3	8:50am	3:25pm	Top of the vehicle slope	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 4	8:55am	3:30pm	Top of the vehicle slope	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 5	8:50am	3:25pm	Main gate.	Enter via the vehicle slope and exit via the main gate on the bottom playground.
Year 6	8:55am	3:30pm	Main gate.	Enter via the vehicle slope and exit via the main gate on the bottom playground.

**It is essential that you adhere to your child's pick-up and drop off times as above.**

### Lunchtimes

- In years 3 to 6 packed lunches will continue to be eaten in the classrooms.
- Please be aware that due to the buffet style of the salad bar, we are still unable to have this at lunchtimes.

### Encouraging good hygiene

- Please ensure your child washes their hands before they leave for school and after they return home.
- Please support your child with understanding the importance of infection control, good hygiene, and social distancing.
- Tissues and hand sanitisers will be available in each class.
- Pupils will be instructed to wash their hands at various times during the day including: on arrival, before and after playtime, before and after lunch, after using the toilet, after coughing or sneezing, if they change rooms.
- Pupils will wash their hands for at least 20 seconds using soap and water or using the sanitiser.
- Our cleaning regimes include additional cleaning / sanitising of classrooms, toilets, surfaces and contact points (door handles, switches, handrails, phones etc.).
- We have disconnected all our water fountains, but children will have access to drinking water in the classroom where they can refill their bottles from home.

### Travelling to School

- Pupils should walk or cycle to school if possible. They should be dropped off by only one member of their household.
- Public transport should be avoided; however, if you need to use public transport to get to school, you should try to avoid peak times and follow guidelines on social distancing and wearing protective clothing, e.g. face masks / face coverings.

### Face Coverings / Masks

- Public Health England does not recommend the use of face coverings in primary schools.
- Fairlawn Staff wear face coverings in all communal areas.
- If your child wears a mask or a face covering for their journey to school, they must remove it and give it to their parent before entering the site. If they travel to school alone, they must put their mask into a plastic bag before entering the site.

### Breakfast and After School Clubs

- As children are unable to mix with other year groups, there will be an allocated space for each year group in the hall at both clubs with some limited resources available. At After School Club, each year group will have an allocated slot outside.
- The timings for breakfast club will remain the same (7:30, 7:45 and 8:00) and we will be able to provide breakfast for your child. Due to the cleaning regime, it is vital that children arrive on time and no later than 8:15am. If you need a space at Breakfast Club, please email Julie Moxey on [jmoxey@fairlawnschool.net](mailto:jmoxey@fairlawnschool.net).
- The timings for After School Club remain the same with pickup no later than 6pm. If you require a place at After School Club, please email Michelle Pay on [mpay@fairlawnschool.net](mailto:mpay@fairlawnschool.net).
- When dropping off at Breakfast club, please enter through the main gate and bring your child up to the double doors that lead into the hall. Please drop your child off there and leave via the main gate.
- When collecting from After School Club, please enter via the main gate and wait outside the double doors that lead to the hall. Your child will meet you outside.

### Suspected Coronavirus

- If your child has symptoms of Covid-19 they must stay at home and not go to school.
  - New, continuous cough
  - High temperature
  - Loss of/change in taste or smell
- If someone in your household has symptoms, your child must stay at home and not go to school.
- If your child has symptoms they must get tested immediately.

#### How to get a test

- Call 119 or visit [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)
- You will be able to access a test at a local testing site or ask for one to be delivered to your home.
- Please contact school if you are unable to get a test.
- If your child has a negative result but someone in the house has tested positive, your child must self-isolate for 10 days.
- If your child has had symptoms but a negative result, and no-one in house has tested positive, they can return to school.
- If your child has symptoms and a positive result, they must stay at home for 10 days and the rest of your household must self-isolate. You must email the school on [admin@fairlawn.lewisham.sch.uk](mailto:admin@fairlawn.lewisham.sch.uk) to inform us of any positive result.

## Displaying symptoms in school

- If your child becomes unwell at school and shows symptoms of coronavirus, the school will take the following immediate actions:
  - Your child will be asked to self-isolate in school using a designated area.
  - Your child will be supervised while waiting for collection; the adult supervising them will wear PPE.
  - You will be contacted and you must come to collect your child as soon as possible.
  - You must have your child tested for coronavirus.
  - You will be encouraged to engage with the NHS Test and Trace programme.
- If an individual in your child's class tests positive for coronavirus, the school will send the individual's close contacts home to self-isolate for 10 days in line with current Public Health advice.

We appreciate that this is a lot of information, please do keep this letter so that you can refer to it over the next few weeks.

We look forward to welcoming you all back on Monday.

Yours sincerely,



Hania Ryans  
Head teacher.