

THE FAIRLAWN AND HASELTINE PRIMARY SCHOOLS FEDERATION

GOVERNING BODY STRUCTURE

Reconstituted 15/3/23

19 Governor places

Headteacher 3

Staff 1

(one representative elected across both schools)

Nominated by the London Borough of Lewisham 1

(appointed by the Governing Body)

Elected parents of pupils attending the schools 2

(elected across the Federation)

Co-opted 12

Chair of the Governing Body – Ms Sharon Long / Ms Paula McDonald – Co Chairs

Vice Chair of the Governing Body – Ms Carly Riddoch

COMMITTEE STRUCTURE

Resources Committee – Chair: Ms Helen Branch

Teaching for Learning Committee – Chair: Ms Carly Riddoch

Pay Committee – Chair: Ms Sharon Long / Ms Paula McDonald – Co Chairs

Complaints Committee / Pupil Discipline Committee / Staff Discipline Committee / Staff Discipline Appeal Committee / Pay Appeal Committee

These committees meet as and when required, with a minimum of three eligible governors to be drawn from a pool of all members of the Governing Body in alphabetical rotation, subject to availability and lack of conflicts of interest and having regard to the need for the Committee to be balanced in terms of gender and race as far as possible.

Former Clerks to the Governing Body: Mrs Jackie Woods/ Ms Catherine Munday/ Mr Benjamin Washington,

Current clerk to the Governing Body : Richard Cory, c/o Fairlawn or Haseltine Primary School

Governors' details (for each governor who has served at any point over the past 12 months) June 2023

FULL NAME	CATEGORY	APPOINTED BY	DATE OF APPOINTMENT	TERM OF OFFICE (NO OF YEARS AND END DATE)		DATE RESIGNED	COMMITTEE MEMBERSHIP	RESPONSIBILITIES	VOTING RIGHTS (IF ASSOCIATE MEMBER)
Ms Sara Anderman	Headteacher (Haseltine)	N/A	1/9/16	N/A	-		Resources Teaching for Learning	Headteacher	
Ms Helen Manley Branch	Associate Member Resources Committee	Governing Body	8/2/21	4	7/2/25	28/6/22	Resources		Full voting rights where appropriate
Ms Helen Manley Branch	Co-opted	Governing Body	29/6/22	4	28/6/26		Resources		
Ms Emily Bruggy	Staff	Staff election	26/11/19	4	25/11/23		Resources		
Ms Jeanette Brumby	Associate member	Governing Body	1/9/20	4	31/8/24	15/3/23	Resources Teaching for Learning	Executive Headteacher	Full voting rights on both committees where appropriate
Ms Jeanette Brumby	Executive Headteacher	N/A	15/3/23	N/A	-		Resources Teaching for Learning	Executive Headteacher	
Mr Carl Burnett	Parent	Parent election	22/10/21	4	21/10/25	21/1/22			
Ms Rosamund Clarke	Co-opted	Governing Body	26/6/19	4	25/6/23		Resources		
Ms Leanne Cowley	Co-opted	Governing Body	21/11/18	4	20/11/22	20/11/22	Teaching for Learning	Link gov literacy Link gov Early Years	
Mr James Evans	Parent	Parent election	22/10/21	4	21/10/25				
Zainu Goba	Parent	Parent election	14/12/22	4	13/12/26				
Ms Sharon Long	Co-opted	Governing Body	2/9/21	4	1/9/25		Resources Teaching for Learning	Co-Chair	
Ms Paula McDonald	LA	Governing Body	2/9/21	4	1/9/25		Resources Teaching for Learning	Co-Chair	
Ms Sarah-Jayne McIntosh	Co-opted	Governing Body	26/6/19	4	25/6/23		Teaching for Learning	Link gov numeracy Link gov Foundation/ SMSC/ British Values/RSE/LGBT / wellbeing	
Ms Yvette Moore	Co-opted	Governing Body	11/10/21	4	10/10/25		Teaching for learning	Link gov Diversity and Inclusion	
Ms Lucy Radich	Co-opted	Governing Body	26/6/19	4	25/6/23		Resources	Link gov Training Link gov Premises/health and safety/after school and breakfast clubs	

Ms Carly Riddoch	Co-opted	Governing Body	11/3/20	4	10/03/24	29/06/2022	Teaching for Learning	Chair, Tfl Committee Link gov Curriculum overview	
Ms Hania Ryans	Headteacher (Fairlawn)	N/A	1/9/16	N/A	-		Resources Teaching for Learning	Headteacher	
Ms Carlene Thomas	Co-opted	Governing Body	11/3/20	4	10/3/24		Resources	Health & Safety	
Ms Ros Tuerk	Co-opted	Governing Body	26/6/19	4	25/6/23		Teaching for Learning	Link gov Foundation/ SMSC/ British Values/RSE/LGBT / wellbeing	
Mr Christopher Weeks	Co-opted	Governing Body	26/10/20	4	25/10/24		Resources		

- Following the redesignation of the former Heads of School as Headteachers, it was necessary for the Instrument of Government to be amended to reflect this change, and the two Headteachers have now filled the Headteacher places on the Governing Body, replacing the Executive Headteacher. Although the Executive Headteacher is eligible for appointment as a co-opted governor, because the total number of members of staff appointed to the Governing Body cannot exceed one third of the total membership, this maximum proportion has been reached with the necessary increase in size to 18 members to accommodate the additional Headteacher place. The Executive Headteacher was appointed as an Associate Member of the Resources and Teaching for Learning Committees with effect from 1 September 2016.
- Following further guidance on the Federation regulations the Instrument of Government was amended to reflect 3 headteacher positions, the headteacher of each school in the Federation and the Executive Headteacher as of 15/3/23.

GOVERNORS' ATTENDANCE AT MEETINGS 2021/22

NAME	GOVERNING BODY						TEACHING FOR LEARNING COMMITTEE			RESOURCES COMMITTEE		
	06/10/21	1/12/21	9/2/22	16/3/22	15/6/22	29/6/22	5/11/21	25/2/22	10/6/22	24/11/21	9/2/22	24/5/22
Ms Sara Anderman	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ms Helen Branch	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	✓	✓	✓
Ms Emily Bruggy	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	✓	✓	✓
Ms Jeanette Brumby	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Mr C Burnett	N/A	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	✓	N/A	N/A
Ms Rosamund Clarke	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	✓	✓	✓
Ms Leanne Dhillon	✓	✓	X	X	X	X	✓	X	X	X	X	X
Mr J Evans	N/A	✓	✓	✓	X	✓	N/A	N/A	N/A	✓	✓	✓
Ms Sharon Long	✓	✓	✓	X	✓	✓	✓	X	X	✓	✓	✓
Ms Paula McDonald	✓	✓	✓	X	✓	✓	X	✓	✓	X	✓	X
Ms Sarah-Jayne McIntosh	✓	✓	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	N/A
Ms Yvette Moore	✓	✓	X	✓	✓	✓	✓	X	✓	N/A	N/A	N/A
Ms Lucy Radich	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A	✓	✓	X
Ms Carly Riddoch	✓	✓	✓	✓	X	✓	✓	✓	X	N/A	N/A	N/A
Ms Hania Ryans	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Ms Carlene Thomas	✓	X	✓	✓	✓	✓	N/A	N/A	N/A	X	✓	✓
Ms Ros Tuerk	✓	✓	✓	✓	✓	✓	✓	✓	✓	N/A	N/A	N/A

Mr Christopher Weeks	✓	✓	✓	X	✓	X	N/A	N/A	N/A	✓	✓	N/A
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All meetings during the 2021/22 academic year took place remotely.